



# Code of Conduct



It is the aim of Central Otago Motorsport Club to provide its members, non-members, visitors, spectators, Motorsport Officials and others with safe and fun environment to enjoy motorsport safely. To assist the club and to ensure that all members enjoy the club and its events, it is important to set some ground rules with regards to what is acceptable behaviour and what is unacceptable behaviour, whether it is on or off the track, or whether it is one of our events or an event put on by another motorsport club. These rules go beyond those set by Motorsport NZ in their manual.

The essential elements of character-building and ethics in motorsports are embodied in the concept of sportsmanship and the six core principles:

1. Trustworthiness
2. Respect
3. Responsibility
4. Fairness
5. Caring
6. Good citizenship

## Dealing with Breaches of the Club's Code of Conduct

As part of implementing a Code of Conduct, the club has a process in place to deal with any alleged breaches of the Code of Conduct. The club will establish a small Conduct committee (3 executive committee members), similar to a 'judicial committee' to hear any alleged breaches. It is up to the club to decide who should be on this committee, and it is up to that sub-committee on how alleged breaches should be dealt with.

- The complaint must be in writing (email is acceptable), addressed to the club secretary and be received within a week of the incident.
- The committee will consider the alleged breach and all of the available information.
- The identity of the person making the complaint, will remain confidential.
- The person who the complaint is against, has the right to reply to the complaint (an anonymous copy to be sent), this must be in writing (email is acceptable).
- The committee will set a date, time and venue for a hearing, if it deems a hearing is necessary. If it is not deemed necessary the sub-committee will review all information and make their judgement.
- Deciding an appropriate penalty for any breach will be undertaken by the sub-committee, for example but not limited to: verbal warning, written warning, loss of points from an event, not able to enter next event, suspension from the club for a period, loss of all points for the year, monetary fine or ultimately banned from being involved with the club at any level for a period.
- All necessary parties will be advised of the subcommittee decision in writing within a month of receipt of the complaint.
- Appeal rights of either party are available, to be heard by the full executive committee, this needs to be lodged and heard within a month once the original sub-committee decision has been made. The full committee will review all information and make a decision, this decision is final no further consideration will be given.

