



## STANDARD SUPPLEMENTARY REGULATIONS PART ONE – 21<sup>st</sup> September 2024, Highlands Track Day

### 1. JURISDICTION

This event is a ClubSport Basic Event, promoted by the Central Otago Motorsport Club at Highlands Motorsport Park.

- Highlands Motorsport Park – Corner SH6 and Sandflat Road, Sandflat Road, Cromwell - Track C. (Surface: Bitumen.)

The Meeting will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules particularly Appendix Five, Schedule C being the Standing Regulations for all ClubSport Events and Appendix Two, Schedule A – Driver and Vehicle Safety Requirements. except for pre-1978 Schedule K, T&C or Cr compliance with Appendix 6 Schedule AA and except for Crosscars that must comply with schedule XC of the current Motorsport Manual (available online at [www.motorsport.org.nz](http://www.motorsport.org.nz)). No SUVs, Crossover or Utes, unless purpose-built vehicles (with MSNZ homologated roll cage, valid race seats and belts) or at the discretion of the Clerk of the Course.

The MotorSport NZ Permit Number is: **240344**

### 2. MAJOR OFFICIALS

#### 2.1

|                               |                                   |
|-------------------------------|-----------------------------------|
| Clerk of the Course           | <b>Ken Galbraith</b>              |
| Assistant Clerk of the Course | <b>Matt Shand/Laurie Stanton</b>  |
| Secretary                     | <b>Matt Shand</b>                 |
| MotorSport NZ Stewards        | <b>n/a</b>                        |
| Chief Scrutineer              | <b>Matt Hawkins/Chris Coudret</b> |

#### 2.2

The address and contact phone numbers for all matters about the event are:

**Central Otago Motorsport Club**  
**P.O Box 76, CROMWELL 9342**  
or emailed to [secretary@centralotagomotorsport.org.nz](mailto:secretary@centralotagomotorsport.org.nz)  
**021 2518496**

### 3. EVENT DESCRIPTION:

- 3.1** The event will consist of a single-car circuit sprint as per Appendix 5 Schedule C. Up to 5 Cars at a time will be released in spaced intervals onto the circuit to sprint the full circuit for a number of laps. The event Clerk of the Course will advise Drivers at the drivers briefing of the exact number of laps for each run/ session

**3.2 Classes:** Vehicles will be divided into the following classes:

- |     |                |                  |
|-----|----------------|------------------|
| (1) | Class A        | 0-1600cc         |
| (2) | Class B        | 1600-2000cc      |
| (3) | Class C        | 2001cc and above |
| (4) | Class 4WD      | All 4WD          |
| (5) | Class Crosscar | All Crosscars    |

**3.3 Times (approximate only)**

- |         |                                       |
|---------|---------------------------------------|
| 8:00am  | – Gates open, Doco and Scrutineering. |
| 8:50am  | – Drivers Briefing.                   |
| 9:00am  | – Familiarisation Lap.                |
| 9:30am  | – Timed Runs.                         |
| 12:30pm | - Lunch & Passenger Runs (if any).    |
| 1:00pm  | - Timed Runs.                         |
| 4:30pm  | – Finished & off track.               |

**4. ENTRIES:**

**4.1** Entries where possible should be made through the MotorSport Online system (<https://possum.motorsport.org.nz>). Any entry will not be deemed valid until payment is received.

Alternatively, entries may be submitted manually in ‘hard copy’ form. All such entries must be made on the correct form, must be complete in all detail, and accompanied by the appropriate fees.

- (1) Entries should be forwarded to.

**Highlands Track Day - Central Otago Motorsport Club**  
**P.O Box 31, CROMWELL 9342**  
or emailed to [secretary@centralotagomotorsport.org.nz](mailto:secretary@centralotagomotorsport.org.nz)  
**021 2518496**

Organisers reserve the right to refuse any entry in accordance with the prescribed provisions of the National Sporting Code.

**4.2 Opening and Closing Dates:**

Entries open with the publication of these regulations and close (at normal fees) on 18 September 2024, Entries received after the normal fee-closing date are subject to a late fee.

**4.3 Entry Fees:**

- The Entry fee for this event is \$100, including GST per COMC member competitor, including the transponder.
- The Entry fee for this event is \$110, including GST per non-COMC member competitor, including transponder.
- The late entry fee for this event is \$120, including GST per competitor.

**No Entries on the Day**

Entry is payable to:

The entry fee can be deposited to SBS 03 1355 0685023 00 Ref – Highlands and NAME

**4.4 Number of Starters:** The maximum number of starters will be 55. Any additional entries received will be placed on the reserve list in order of receipt.

## 5. COMPETITOR REQUIREMENTS and UNDERSTANDING:

### 5.1 Licence Requirements:

All drivers must hold a current club membership of a Member club, except for new entrants to motorsport, who may compete in two (2) Basic Status Events before being required to join a club.

If the Entrant is other than a driver, an Entrants licence in the name of the Entrant is required.

### 5.2 Competitor Understanding:

In submitting the entry competitors (Entrant and Drivers) are deemed to fully understand the MotorSport NZ National Sporting Code and its relevant Appendices and Schedules. In particular:

- The National Sporting Code Articles about protests and competitor's obligations, and
- Appendix Five, Schedule C.
- COMC Code of Conduct and Health & Safety (point 10.7)

### 5.3 All competitors shall wear safety apparel in compliance with Appendix Two, Schedule A.

**NOTE – All Caged vehicles require a Head & Neck Device (HANS), as per Highlands Track Rules**

## 6. ELIGIBLE VEHICLES

### 6.1 Compliance: All vehicles shall comply with Appendix Five Schedule C and Appendix Two Schedule A of the current MotorSport Manual unless stated otherwise in these supplementary regulations. A double strapped fire extinguisher fitted near the driver is mandatory.

Race vehicle numbers need to be clearly visible to the timing caravan (and finish line), if you have multiple numbers on your car please cover up the ones not relating to this event, if you have two drivers per car, make sure you cover up the number for the driver not racing, please make sure the numbers are contrasting colour to your vehicle, to make it easier to see (bigger is better). We are recording times against your car race number if the timing people can't clearly and easily see your car number, you may not get a time. Scrutineers may check this at the event and request you fix it before starting.

## 7. DOCUMENTATION & SCRUTINEERING AUDIT INSPECTION

### 7.1 Documentation: Will take place at Highlands Fuel & Gravel "Pits Area" commencing at 8:00 am and concluding at 8:50 am, those people wishing to do passenger runs must advise at Documentation so that "Passenger Sessions" can be organised later in the day, as per point 10.1

### 7.2 Scrutineering Audit Inspection: Will take place in Highlands Fuel & Gravel "Pits Area" commencing at 8:00 am and concluding at 8:50 am

### 7.3 Drivers' Briefing: This will be held at "Pits Area" commencing after Documentation and Scrutineering at about 8:50 am. Attendance by all drivers is compulsory – a roll call will be taken and failure to attend will result in a penalty.

## 8. POSTPONEMENT CANCELLATION ABANDONMENT & ORGANISERS' RIGHTS:

### 8.1 Under the national Sporting Code Article 13, the organisers advise that if less than 20 entries are received by the entry closing date the meeting may be postponed or cancelled.

## 9. OFFICIAL BULLETINS

9.1 Official Bulletins may be issued by the provisions of the National Sporting Code.

## 10. GENERAL INFORMATION

10.1 **Passengers:** May only be carried by Appendix Five, Schedule C Article 6.2, further to those, as per Highlands Track Hire Rules they will be run during a “passenger session”, they will not be timed and will be driven at 70% race pace.

10.2 Alcohol is not permitted to be consumed by any competitor or their crew at the event before or during the day's competition.

### 10.3 Entry Fee Refund Policy

The Organisers advise that entry fees will only be refunded in full or part under the following conditions.

A) Cancellation of the meeting before the commencement of documentation – Full refund.

B) Withdrawal before the commencement of documentation – Full refund.

C) Withdrawal after the completion of Documentation but before competition – refund of 50% of entry fee.

D) For reasons of Force Majeure should an Event or part thereof be cancelled any entry fee refund will be made only at the discretion of the event organisers.

The organisers reserve the right to cancel or abandon the Meeting or part thereof, under Force Majeure.

### 10.4 No Drifting, Noise Restrictions

No stationary burnouts are permitted or drifting. An exclusion will apply.

**The maximum permitted noise is 85dBa.** Vehicles exceeding this level will be black flagged from the circuit and may not continue until the rectification is made.

### 10.5 Timing/Runs

The organisers of the event will endeavour to time the sprint with an electronic timing system. In case of failure manual timing will be used. Results will be provided where possible.

Overall results for this event will be posted with the winner being the person with the fastest time of the day, the overall result will be taken from the results of completed official runs.

Should the event be stopped before the end of an official run then the last completed run will be used for results purposes.

The number of officially timed runs in the event will be dependent on the amount of time available to organisers and/or at the discretion of the Clerk of the Course.

Missed times or red-flagged laps will be re-run at the end of each run or the discretion of the Clerk of the Course.

### 10.6 Fuel Handling

Competitors are reminded that they are required to be familiar with the MotorSport New Zealand Code of Practice for Motorsport Fuel - Storage and Handling. Details are available on the MotorSport New Zealand website:

<https://motorsport.org.nz/wp-content/uploads/2020/08/Fuel-Storage-Handling-Volunteers.pdf>

The entire pit area and competition surface are smoke-free zones.

***Any competitor running non-pump fuel (ethanol etc) is required to advise officials at drivers' briefing so that safety personnel are aware of this.***

## 10.7 Code of Conduct

All entrants are deemed to have read and accepted our code of conduct, and by attending/entering our event have agreed to abide by them.

<http://centralotagomotorsport.org.nz/wp-content/uploads/2014/01/COMC-Code-of-Conduct.pdf>

## 10.8 Multi-driver Cars

Multiple run cars or double entered drivers may be accepted at the discretion of the organisers.

## 10.9 Other Matters

- All cars will remain in the pit area when not on the track.
- Competitors are responsible for their crews and guests at all times. Please ensure all non-competing persons are within designated spectating or pit areas.
- Competitors will be responsible for the cost of repairing any damage they or their team cause to the property.
- Alcohol will not be permitted until the overall final run has taken place.
- Driver's briefing IS compulsory and a roll call of entered drivers will be taken.
- Toilet facilities are available on site.
- No food facilities have been provided.

### **MSNZ Insurance**

Everybody accepts by entering the event that they, the competitors are liable for any damages caused during competition minus any payment made by the insurer under any approved claims made against the MotorSport New Zealand Public Liability insurance policy. In almost every case, this means the competitor will only be liable up to the excess amount of \$3,500. As with any insurance policy, there is always the possibility that a claim may be declined and therefore a competitor may be required to cover any cost for repairs that they have caused if that claim is declined. Occasions that a claim may be declined are based around such things as, but not limited to non-compliance with the MSNZ rules regulations or policies; the person(s) involved being under the influence of drugs or alcohol.

### **Video Cameras (Go Pro)**

Please note also that Video cameras are not allowed to be attached to helmets at any MSNZ event.

### **Refuelling Race Cars**

When refuelling race cars at events, a reminder, you should be in your race gear (preferable with Gloves and Balaclava) for the person pouring fuel and a person in race gear should be on standby with a fire extinguisher. The clerk of the Course will be reminding at the driver's briefing and for everyone's safety please remember to do so.